



AGREEMENT
ON
EDUCATIONAL AND SCIENTIFIC COOPERATION
BETWEEN

The Faculty of Civil Engineering, Department of Architecture,
Ton Duc Thang University (TDTU), Vietnam

AND

The Faculty of Architecture and Social Sciences,
Leipzig University of Applied Sciences (HTWK), Germany

In accordance with a mutual desire to promote international cooperation between Vietnam and Germany, in the framework of the Memorandum of Understanding signed in October 2016 between the Ton Duc Thang University, Hochiminh city, Vietnam and the Leipzig University of Applied Science, Germany, the Faculty of Civil Engineering, Department of Architecture and the Faculty of Architecture and Social Sciences join in the following Agreement for educational and scientific cooperation.

1. GENERAL

The purpose of this Agreement is to promote intellectual exchanges with an international focus between students, faculty members and administrators of the Ton Duc Thang University at Hochiminh city ("TDTU") and the Leipzig University of Applied Science ("HTWK").

The two faculties shall cooperate in the fields of teaching and research to be agreed upon. Cooperation in other areas may be arranged by mutual memorandum.

Within the fields of study to be mutually designated both faculties agree to the following forms of cooperation:

- 1.1 Exchange of students
- 1.2 Exchange of faculty members and administration staff
- 1.3 Joint research activities and publications
- 1.4 Development of joint academic programs in Architecture
- 1.4 Exchange of invitations to scholars to give lectures, to organize workshops and to participate in conferences and symposia
- 1.5 Exchange of information in fields of interest to both Universities.

Themes of joint activities, conditions for utilizing the achieved results, arrangements for specific visits and exchanges and other forms of cooperation will be negotiated for each specific case and in all cases shall be contingent on the availability of funding.

2. STUDENT EXCHANGE

2.1 The number of students to be exchanged between TDTU's Faculty of Civil Engineering, Department of Architecture/HTWK's Faculty of Architecture and Social Science is limited by a maximum of 10 per academic year (undergraduate or graduate).

2.2 The period of enrollment of the students at the host university is limited to 12 months.

2.3 The home institution will be responsible for screening and selecting students for the exchange programme. Students should have successfully completed the first two years of undergraduate studies.

2.4 Students are assumed to have adequate language preparation as defined by each institution.

2.5 The receiving institution will provide admitted students with a formal letter of admission and other documents as may be required for establishing their student status for visa and other purposes. The host institution will also provide assistance in the procedure to obtaining visas.

2.6 The home institution will require exchange students to register and pay tuition and other required fees at their home institution. The host institution will provide tuition, examination and registration fee waivers for the visiting exchange students. Compulsory student service fees (possibly including

regional public transportation) may apply.

2.7 The host institution will not be responsible for the costs incurred by the exchange students for transportation to and from the host institution.

2.8 The availability of courses for each student will be subject to the host faculty. For each student the courses allowed to be attended are depending on a previously signed Learning Agreement.

2.9 The receiving institution will send an academic transcript of records to the appropriate office of the sending institution upon completion of studies.

3. HOUSING AND ORIENTATION

Whenever possible, each institution will endeavour to place students from the partner institution in university dormitories; however, when this is not possible, the appropriate office will provide the exchange students with alternative possibilities and will assist the students as necessary.

The sending institution will provide a pre-departure orientation for those students accepted to participate in this exchange programme. The orientation should include at least a summary of this declaration. The host institution will provide a post-arrival orientation to assist students in settling down quickly into life at the host environment.

4. DURATION

This Agreement shall remain in force for a period of five (5) years from the date of the last signature, with the understanding that it may be terminated by either institution providing sixty (60) days advance written notice to the other institution.

This Agreement is to be executed in English in duplicate, both copies being considered original.

Date: 26 June 2019

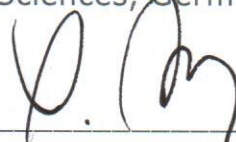
Signed on behalf of
Ton Duc Thang University, Vietnam



Prof. Dr. Tran Minh Tung
Dean, Faculty of Civil Engineering

Date: 26 June 2019

Signed on behalf of
Leipzig University of Applied
Sciences, Germany



Prof. Dr.-Ing. Annette Menting
Dean, Faculty of Architecture and
Social Science