



How to apply

Information for
prospective international students

Leipzig University of Applied Sciences was founded in 1992. With a total of more than 6000 students, it is one of the largest universities of applied sciences in Germany. The distinguishing characteristic of HTWK Leipzig is its practice-oriented study, which enables students to achieve accredited bachelor's or master's degree qualifications after an intensive and short period of study. Studying at HTWK Leipzig is oriented towards the demands and requirements of the world of employment and prepares students for challenging academic careers in the fields of engineering, economics, social sciences and cultural studies.

The advantages of studying at HTWK Leipzig:

- » No tuition fees
- » A low-priced semester ticket for local public transport
- » An individual study atmosphere with studying in small groups
- » State of the art facilities with new laboratories and studios
- » High practical orientation—strong research departments
- » Active campus life with all facilities located within close proximity
- » A family-friendly university
- » Leipzig: a student city with international flair

With its cosmopolitan and creative atmosphere, Leipzig has always been a popular student location. The city, which is home to almost 600,000 residents, has many different names, for example “the city of trade and trade fairs”, “the city of books and media” and “the city of science and culture”.

When it comes to young people, Leipzig offers a wide range of attractions and activities around the clock, be it music, theatre, political satire and comedy, film or sports. Students also love to spend the night chatting away in one of the city's many cafés, student clubs, pubs or hotspots. The “Neuseenland” lake district and the many green parks located in and around the city complete Leipzig's broad spectrum of leisure and recreational opportunities.

Prominent figures such as Goethe, Lessing, Leibniz and Kästner all chose Leipzig as a place to study and year after year for more than 600 years, young people have been following in their footsteps, making Leipzig their study location and second home. The “Thomanerchor” boys' choir and Gewandhaus Orchestra are closely connected to Johann Sebastian Bach and Felix Mendelssohn Bartholdy and are ambassadors of Leipzig's vibrant and rich culture and spirit far beyond the borders of the city.



Faculty of Architecture and Social Sciences

- » Architecture (B.A./M.A.)
- » Social Work (B.A./M.A.)
- fas.htwk-leipzig.de

Faculty of Civil Engineering

- » Civil Engineering (B.Eng./M.Sc.)
- fb.htwk-leipzig.de

Faculty of Digital Transformation (in the process of being established)

- » Information and Communications Technology (B.Eng./M.Eng.)
- » Telecommunication Informatics (B.Eng.)
- fdit.htwk-leipzig.de

Faculty of Engineering

- » Electrical Engineering and Information Technology
(B.Eng./M.Eng.)
- » Energy, Building Services and Environmental Engineering
(B.Eng./M.Eng.)
- » Mechanical Engineering (B.Eng./M.Eng.)
- fing.htwk-leipzig.de

For detailed information please visit:

- htwk-leipzig.de/en/studies/study-programmes/degree-programmes/

Faculty of Computer Sciences and Media

- » Library and Information Science (B.A./M.A.)
- » Publishing Technology (B.Eng.)
- » Bookselling and Publishing Management (B.A.)
- » Packaging and Printing Technology (M.Eng.)
- » Digital Printing Technologies (B.Eng.)
- » Computer Sciences (B.Sc./M.Sc.)
- » Media Informatics (B.Eng./M.Sc.)
- » Media Management (M.Eng.)
- » Media Technology (B.Eng.)
- » Museology (B.A.)
- » Museum Education (M.A.)
- » Publishing Management (M.A.)
- » Packaging Technology and Sustainability (B.Eng.)
- fim.htwk-leipzig.de

Faculty of Business Administration and Industrial Engineering

- » Business Administration (B.A./M.A.)
- » General Management (M.A.)
- » International Management (B.A.)
- » Civil Engineering (B.Eng./M.Sc.)
- » Electrical Engineering (B.Eng./M.Sc.)
- » Mechanical Engineering (B.Eng.)
- » Energy Engineering (B.Eng.)
- » Mechanical and Energy Engineering (M.Sc.)
- fww.htwk-leipzig.de

6 // What requirements do I need to meet in order to study at HTWK Leipzig?

- » A **valid university entrance qualification** (secondary education certificate) from your home country
- » **German language skills:** Courses are taught in German. You must therefore provide evidence of German language skills in the form of a recognised language certificate:
 - › German Language Examination for University Entrance for Foreign Applicants (DSH-2, DSH-3)
 - › Test in German as a Foreign Language (TestDaF), at least level 4 in all sub-tests
 - › “Goethe-Zertifikat C2: Großes Deutsches Sprachdiplom” certificate
 - › “telc Deutsch C1 Hochschule” certificate
- » Applicants for the bachelor’s study programme in **Architecture** must pass an aptitude test and submit a portfolio (htwk-leipzig.de/eignungstest). A **pre-study internship** is highly recommended. Applicants for the master’s study programme in Architecture are required to submit a portfolio (htwk-leipzig.de/portfolio).
- » Applicants for the bachelor’s study programme in **Civil Engineering** must complete a pre-study internship, at the latest during the second semester (htwk-leipzig.de/bib).

Please note:

- » **Admission restrictions** apply to all study programmes. We can only admit as many students as there are places available.
- » Places are awarded based on applicants’ average grades.
 - › A bonus system for bachelor’s and master’s study programmes is available for applicants who are in the admission process on an equal footing with German applicants (e.g. citizens of the European Union).
 - › A bonus system for master’s study programmes is available for applicants from outside the EU.

If you have any questions concerning the bonus system, please contact study@htwk-leipzig.de.

When can I apply?

Winter semester: 1st May–15th July

Applicants for the German course or the “Studienkolleg” preparatory course examination: 15th June

Summer semester: 1st December–15th January

Applicants for the German course or the “Studienkolleg” preparatory course examination: 15th December

- » All bachelor’s study programmes and most master’s start in the winter semester.
- » Master’s study programmes in Library and Information Science, Printing and Packaging Technology, Media Management, Museum Education: start in the summer semester.





- » The first stage of the application process is carried out online **via the organisation uni-assist e.V.** (*uni-assist.de/en*). Uni-assist e.V. checks whether educational achievements are recognised in Germany, converts grades to correspond with the German grade system and assesses evidence of language skills.
- » Applicants are required to pay an **application fee**. It is possible to submit applications to several different participating universities at the same time at an additional cost.
- » If you do not have a qualification allowing direct admission to a German university, the preparatory course will be held at the Foreign Students' College of the Zittau/Görlitz University of Applied Sciences. This includes two options:
 - ▷ Either one year of subject-related and linguistic preparation after which you will be required to pass the "Feststellungsprüfung" university qualification examination or

- › Half a year of linguistic preparation (DSH) after which you must successfully pass the DSH examination.

For the bachelor's study programmes in **Social Work**, **International Management** and **Business Administration**, at first you need to register via *hochschulstart.de*.

1. After you have registered, you will receive a BID and a BAN number. Please state these numbers when submitting your application to uni-assist e.V.
2. You will receive the login data for your online account at HTWK Leipzig after your application was processed by uni-assist e.V. and HTWK Leipzig.
3. If we are able to offer you a place you will be informed via *hochschulstart.de*. Hence please regularly check your accounts at Hochschulstart and HTWK Leipzig during the months of July and August. (*bewerbung.htwk-leipzig.de*).
4. Enrolment is done via HTWK Leipzig at the end of August.

Notes:

[illegible]

10 // **The following documents are essential requirements for your application:**

- » Secondary education certificate (officially certified copy)
- » Evidence of achievements and degree qualifications if you have an academic past (officially certified copy).
- » A language certificate (officially certified copy)
 - › Level B1 is sufficient for applications for the German course or “Studienkolleg” preparatory course.
- » Your CV with a photo
- » A copy of your passport/identification card

You can find more information on the required documents and country-specific requirements at:

uni-assist.de/en/tools/info-country-by-country/

Please send certified copies of your full original language certificates with an additional certified translation in German or English. Never send original certificates. Please send your complete application documents by post to the following address:

HTWK Leipzig
c/o uni-assist e.V.
11507 Berlin
Germany

After checking the documents uni-assist e.V. will electronically transfer your documents to HTWK Leipzig. If everything is approved you will be accepted into the selection process and will receive your personal login details for the “Bewerbungsportal” (application portal of the HTWK Leipzig).

If you have to attend the “Studienkolleg” or the German course, you will receive a pre-admission with an invitation to the entrance test. The entrance test takes place at the beginning of February and at the end of August. If you do not pass you can try again the following semester.

If you require any help or support with your online application, please send an e-mail to welcome@htwk-leipzig.de.

Where can I obtain more information?

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Support and advice for applicants from outside of Germany

Juliane Keil (study@htwk-leipzig.de)

htwk-leipzig.de/en/how-to-apply

htwk-leipzig.de/en/refugees-welcome

phone: +49 341 3076 6189

On-site consultation hours (Eichendorffstraße 2)

Tuesday: 1:00pm – 5:00pm

Thursday: 9:30am – 11:30am

- » University Open Day: htwk-leipzig.de/tdo
- » University Information Day: htwk-leipzig.de/hit
- » Information day for refugee applicants:
htwk-leipzig.de/en/refugees-welcome
- » Scholarships: daad.de/scholarships



12 // What entry and residence regulations apply to international applicants?



Applicants from the European Union and from Iceland, Norway, Switzerland or Liechtenstein are excluded from the visa requirement. Applicants from Australia, Brazil, Israel, Japan, Canada, New Zealand, South Korea and the United States of America can apply for a visa after having arrived in Germany.

Applicants from all other countries require a valid passport with a visa or a residence permit for study purposes. A tourist visa is not sufficient and cannot be changed into a visa for study purposes after arrival.

Support and advice during your studies

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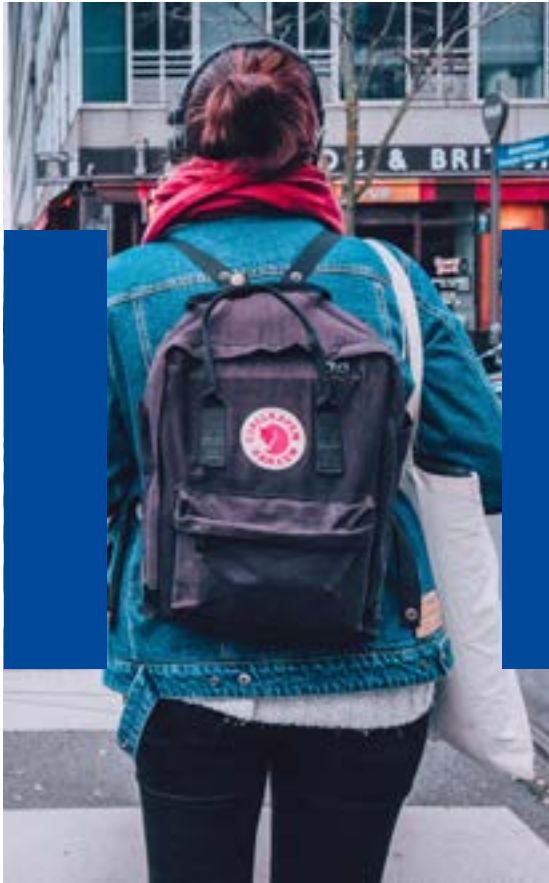
- » **Students for students and applicants:** If you have any questions concerning (student) housing, student jobs, leisure activities etc. please contact our students via welcome@htwk-leipzig.de.
- » **Buddy programme at HTWK Leipzig:** htwk-leipzig.de/en/en-international/student-mentoring-programme
HTWK students volunteer to assist international students during their first weeks in Leipzig.
- » **HTWK International:** htwk-leipzig.de/international/veranstaltungen
There are different student-organized events like coffee hours, game nights or sport events.
- » **Leipzig Student Services:** studentenwerk-leipzig.de/en
Your contact if you are looking for student housing, student jobs, support in matters like studying with disabilities or children or if you need mental health counselling.
- » **Support and advice regarding degree-related internships and job applications:**
Claudia Flach
(claudia.flach@htwk-leipzig.de)
phone: +49 341 3076 6191



14 // Cost of living

This section is designed to give a rough idea of what to expect in terms of overall costs during your studies at HTWK Leipzig. The cost of living of course depends on your individual lifestyle and may vary.

Please note: For the visa application you have to prove you are able to pay for your living expenses. The required amount is about 860 € multiplied with the number of months your visa will be valid. The total amount must be presented at the start of the visa process.



Semester fee of about 250 €/semester

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All HTWK Leipzig students are required to pay a fee at the beginning of each semester to cover for Studentenwerk (e.g. student services, residences and cafeteria), public transportation and student organizations.

Health insurance of about 110 €/month

As an international student in Germany, you are required to have sufficient health insurance coverage. At HTWK Leipzig, this means you will have to take out a health insurance in Germany and present proof of your coverage before you are allowed to enroll at HTWK Leipzig. The requirement to take out a health insurance in Germany may only be waived if your home country insurance is also valid in Germany and is recognised as sufficient here. This applies, first and foremost, to the countries of the European Union. If this does not apply to you, you are required to take out health insurance in Germany—which involves additional costs to consider.

Estimated Cost of Living 600-800 €/month

Compared to other European countries, the cost of living in Germany is quite reasonable. The prices for food, accommodation, clothing, leisure activities, cultural events, etc. are generally equivalent to the EU average. Compared with other popular study destinations such as France, Britain and the Netherlands, prices are actually quite low. Moreover, Leipzig is widely known for being particularly affordable if you're on a student budget.

- » housing (student residences): approx. 170-360 €/month plus an additional refundable security deposit of about 300 €
- » living expenses (moderate life style): approx. 350-550 € per month
- » examples:
 - › sports group at HTWK Leipzig: 10-35 €/semester
 - › public TV & radio licence (obligatory in Germany): 18,40 €/month
 - › meal at the HTWK canteen: 3-5 €
 - › public transport: included in semester fee
 - › cinema: 5-11.50 €

Application dates and deadlines

15 July*	Deadline for applications
By 10 August	Dispatch of the approval notices
By 15 August	Dispatch of the rejection notices
By 25 August*	Acceptance of study places via the “Bewerbungsportal” (application portal of the HTWK Leipzig)
Mid-August– Mid-September	Registration for the preliminary courses
31 August*	Closing date for registration form including required supporting documents <ul style="list-style-type: none">» Proof of health insurance» Proof of semester fee payment» Residence permit
By 10 September	Registration and provision of the matriculation certificate
End of September	Preliminary courses <i>htwk-leipzig.de/vorkurse</i>
Beginning of October	Introductory events in the faculties and introductory days for international students

* preclusive time limit

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